

**ADULT FAMILY-CARE HOME  
PROCEDURES FOR HANDLING EMERGENCIES**  
(Keep Near Phone)

1. **Administer first aid as appropriate.**
2. **Immediately contact the resident's doctor, ambulance, or dial 911.**
3. **Remain calm and attempt to prevent concern or panic among other household members.**
4. **Once the emergency has been stabilized, contact the resident's representative or case manager as soon as possible.**

**✚ EMERGENCY NUMBERS ✚**

**Emergency:**

\_\_\_\_\_ **911** \_\_\_\_\_

**Police:**

\_\_\_\_\_ (phone) \_\_\_\_\_

**Fire:**

\_\_\_\_\_ (phone) \_\_\_\_\_

**Ambulance:**

\_\_\_\_\_ (phone) \_\_\_\_\_

**Poison Information:**

\_\_\_\_\_ **1-800-962-3171** \_\_\_\_\_

**Abuse Hotline:**

\_\_\_\_\_ **1-800-962-2873** \_\_\_\_\_

**District Long-Term  
Care Ombudsman  
Council :**

\_\_\_\_\_ (phone) \_\_\_\_\_

**Agency for Health Care  
Administration (AHCA) Area  
Office:**

\_\_\_\_\_ (phone) \_\_\_\_\_

**Relief Person:**

\_\_\_\_\_ (name) \_\_\_\_\_

\_\_\_\_\_ (phone) \_\_\_\_\_